

BUILDING & GROUNDS COMMITTEE MEETING  
MINUTES  
May 27, 2020

**Members Present:** Brad Miller, Pam Deppe, Jason Ratts, Vera Small

**Members Absent:** Jeff Thomas

**Others Present:** Byron Deaner, Wayne Rovey, Denise McCrady (Secretary)

Due to the special circumstances and the restrictions set because of the COVID-19 virus, the meeting was conducted by phone.

Chair Ratts called the meeting to order at 5:00 p.m.

A motion to approve the minutes from April 27, 2020 was made Deppe and seconded by Small. Motion carried (4-0).

Wayne Rovey, Information Systems, requested approval of two purchase orders. A motion to approve the requests was made by Small and seconded by Miller. Motion carried (4-0).

Byron Deaner, Facilities Manager, gave a Building & Grounds report.

Byron Deaner, Facilities Manager, gave a report on building maintenance projects.

Under Old Business, Deaner reported on an emergency purchase order with E.L. Pruitt.

There were no Purchase Reports or Public Comment.

A motion to adjourn was made by Small and seconded by Deppe. Motion carried (4-0). Meeting adjourned.